

CITY OF YUBA CITY
STAFF REPORT

Date: June 19, 2018
To: Honorable Mayor & Members of the City Council
From: Finance Department
Presentation By: Spencer Morrison, Accounting Manager

Summary

Subject: Fiscal Year 2018-2019 Citywide Sole Source and Professional Services Purchases.

Recommendation: Approve citywide Sole Source and Professional Services Purchases from July 1, 2018 through June 30, 2019, based on each purchase recommendation being in the best interest of the City.

Fiscal Impact: \$6,766,500 approximate total of all requests

Purpose

Approve known future and recurring sole source and professional services purchases in the 2018-2019 fiscal year.

Background:

The purpose of this staff report is to consolidate known future and mostly recurring sole source and professional services purchases in the 2018–2019 fiscal year. This approach streamlines purchases during the year and allow City Council to have a broader knowledge of the upcoming sole source and professional services purchases.

Formal bid purchases will continue to go through the formal bid process outlined in the City's Purchasing Policies and Procedures; along with any additional sole source and professional services purchases that are not on this report.

Analysis:**Administration:**

AMISTAD AND ASSOCIATES of Sebastopol, CA
Professional Services Agreement for Organizational Development and Team Building
Consulting in an amount not to exceed **\$70,000**.

Community Services Purchases:

LANDSCAPES BY STENTZEL of Live Oak, CA

Professional services agreement in the estimated amount of **\$85,000** for special projects in the Feather River Parkway and Landscape Maintenance Districts.

VALLEY TRUCK & TRACTOR of Yuba City

Sole source in the estimated amount of **\$50,000** for purchasing equipment and maintenance services and parts.

APPLIED LANDSCAPE MATERIALS of Rocklin

Sole source in the estimated amount of **\$50,000** to provide maintenance support at city parks and playgrounds and all landscape districts throughout the City.

LINCOLN AQUATICS of Sacramento

Professional services agreement in the estimated amount of **\$75,000** to provide maintenance support for chemical pumps, filters and heaters at the City's Gauche Aquatic Park.

SIERRA PACIFIC TURF SUPPLY

Sole source in the estimated amount of **\$60,000** for purchasing fertilizer and pesticides for city facilities and parks throughout the city.

Development Services Purchases:

TRUE POINT SOFTWARE of Loomis, CA

Professional services agreement in the estimated amount of **\$75,000** for implementation, training and setup for Accela software.

DENIS COOK of Yuba City, CA

Professional services agreement in the estimated amount of **\$50,000** for Planning and Development Services consulting.

Finance/IT Purchases:

WILLDAN FINANCIAL SERVICES of Temecula, CA

Professional services agreement in the estimated amount of **\$55,000** for assessment district administration, continuing disclosure and arbitrage rebate reporting.

INDEPENDENT STATIONERS of Indianapolis, IN

Piggyback on The Cooperative Purchasing Network (TCPN) contract with Independent Stationers for office supplies in the estimated amount of **\$100,000**. TCPN competitively bid the contract for office supplies.

INFOSEND of Anaheim, CA

Professional services agreement in the estimated amount of **\$120,000** for payment processing and statement printing and mailing for the City's utility bills.

HdL of Diamond Bar, CA

Professional services agreement in the estimated amount of **\$73,000** for business license audit and discovery (\$34k) and sales tax audit (\$25k) and property tax audit (\$14k).

SPILLMAN TECHNOLOGIES of Logan, UT

Sole source in the estimated amount of **\$140,000** for the annual maintenance agreement of the City's Police CAD/RMS System. This system is a collection of software modules that integrate to form a single system. Spillman is the developer and sole distributor of their software.

SUNGARD PENTAMATION of Bethlehem, PA

Sole source in the estimated amount of **\$99,000** for the City's financial system annual maintenance agreement. This system is a collection of software modules that integrate to form a single system. Pentamation is the developer and sole distributor of their software.

DELL COMPUTER SYSTEMS of Round Rock, TX

Sole source computer purchases in the estimated amount of **\$200,000** for fiscal year 2017-18 at prices not to exceed the California Multiple Award Schedule (CMAS) contract price for Dell Computer Systems.

QUEST of Sacramento, CA

Sole source in the estimated amount of **\$60,000** for the City's Cisco and VMware annual maintenance agreement. Cisco maintenance provides for support on all Cisco networking equipment as well as software updates. Cisco switches, routers and Wi-Fi are part of the essential network infrastructure that the City's computer systems run on. VMware maintenance provides for both support and software updates for the City's virtual infrastructure. VMware is essential to the ongoing computer operations within the City. The maintenance costs for both Cisco and VMware are set by the manufacture and vary insignificantly from reseller to reseller. The City has a long standing relationship with Quest and they are the closest geographically to the City that offers these products.

SOFTWARE ONE of Waukesha, WI

Sole source in the estimated amount of **\$100,000** for the City's Microsoft Enterprise Agreement annual maintenance. This agreement provides software for desktops, servers and applications including Office, Email and Databases. Software One is the designated reseller in our state by Microsoft and is the only authorized reseller for all organizations in the State of California.

SUTTER BUTTES COMMUNICATION of Yuba City, CA

Sole source in the estimated amount of **\$150,000** for parts, installation, radio service and warranty for patrol vehicles, fire vehicles and communication center. Sutter Buttes has been providing service to the city for many years and is very familiar with the parts and installation that is needed to keep our radio communications working.

MOTOROLA SOLUTIONS, INC of Schaumburg, IL

Sole source in the estimate amount of **\$90,000** for portable radios and accessories for personnel and vehicles.

DATA 911 of Poway, CA

Sole source in the estimated amount of **\$60,000** for mobile data computers and video as well as body cameras for the police department.

Fire Purchases:

ALLSTAR FIRE EQUIPMENT OF HAYWARD, CA

Sole source contract in the estimated amount of **\$50,000** for Fire Department purchases of Phos-Check Class A and Angus AR-AFFF Class B concentrated firefighting foam, structural firefighting helmets and hose. AllStar Fire Equipment is the exclusive regional distributor of Phenix helmets.

LN CURTIS & SONS of Oakland, CA

Sole source contract in the estimated amount of **\$100,000** for Fire personal protective equipment, hose and apparatus equipment, and vehicle extrication equipment. LN Curtis & Sons has exclusive contracts with many manufacturers of Fire Equipment used by the Yuba City Fire Department. Standardization of equipment for all fire units is necessary for efficient use in emergencies.

Human Resources:

PATRICK CLARK CONSULTING of Sacramento, CA

Professional services agreement in the estimated amount of **\$56,000** for assistance in the areas of contract negotiations and labor relations.

Public Works Purchases:

Professional Services:

AQUALITY WATER MANAGEMENT, INC. of Elk Grove, CA

Professional services in the estimated amount of **\$75,000** for maintenance support at the Water and Wastewater Treatment Facilities, including the startup of the CMMS maintenance software, and on-call assistance.

ARCSINE ENGINEERING of Redding, CA

Professional services in the estimated amount of **\$75,000** for support of the electrical, SCADA, and instrumentation systems at the Water and Wastewater Treatment Facilities.

BLAIS & ASSOCIATES of Little Elm, TX and Irvine, CA

Amendment of the City's grant monitoring and support services agreement in the estimated amount of \$29,300 for an estimated agreement total of **\$93,500** due to increased grant opportunities.

CALTEST of Napa, CA

Professional services in the estimated amount of **\$200,000** for contracted laboratory services.

DU-ALL SAFETY of Fremont, CA

Sole source in the estimated amount of **\$75,000** for the continued development and implementation of safety programs, employee training, and compliance services.

ENVIRONMENTAL SCIENCE ASSOCIATES of Sacramento, CA

Professional services in the estimated amount of **\$75,000** for engineering support and environmental services for the water and wastewater systems related to environmental permitting and study.

ESTRADA ENGINEERING of Yuba City, CA

Professional services in the estimated amount of **\$75,000** for design services in support of Engineering and CIP projects.

EWING CONSTRUCTION SERVICES of Davis, CA

Professional services in the estimated amount of **\$75,000** for professional support and review services of water and wastewater construction projects.

HOLMES INTERNATIONAL of Sacramento, CA

Professional services in the estimated amount of **\$100,000** to support the update of the City's Sewer System Management Plan, condition assessment of the sewer collection system, and on-call services for the wastewater system and improvement project development.

JACOBS of Sacramento, CA

Professional services in the estimated amount of **\$75,000** for engineering support of the water and wastewater systems.

LARRY WALKER ASSOCIATES of Davis, CA

Professional services in the estimated amount of **\$130,000** for consulting services related to the WWTF NPDES permit renewal, diffuser relocation projects, and storm-water management.

MHM, INC. of Marysville, CA

Professional services in the estimated amount of **\$100,000** for on-call engineering, surveying, and design services on a time-and-materials basis to support miscellaneous Engineering, CIP, water, and wastewater projects.

NORTHSTAR of Chico, CA

Professional services in the estimated amount of **\$75,000** for the preparation and submission of environmental documentation for state- and federally-funded projects and related on-call services.

OPERATIONS AND PERMITTING SPECIALISTS of Sherwood, OR

Professional services in the estimated amount of **\$175,000** for engineering and administrative support for the water and wastewater systems regarding operations, regulatory compliance, and related on-call services.

PACIFIC ECORISK of Fairfield, CA

Professional services in the estimated amount of **\$100,000** for contracted laboratory services.

SOMACH SIMMONS & DUNN of Sacramento, CA

Professional services in the estimated amount of **\$60,000** for legal services for water rights and supply issues.

TESCO of Sacramento, CA

Professional services in the estimated amount of **\$80,000** for instrumentation system support at the Water and Wastewater Treatment Facilities.

TJC AND ASSOCIATES of Sacramento, CA

Professional services in the estimated amount of **\$75,000** for support of the electrical, SCADA, and instrumentation systems at the Water and Wastewater Treatment Facilities.

TULLY & YOUNG, INC. of Sacramento, CA

Professional services in the estimated amount of **\$60,000** for water planning and supply consultant services.

WEST YOST ASSOCIATES of Davis, CA

Professional services in the estimated amount of **\$75,000** for engineering support services for the water and wastewater systems.

WOODWARD & CURRAN of Walnut Creek, CA

Professional services in the estimated amount of **\$75,000** for engineering support services for the water and wastewater systems.

On-call Services:

DEWITT BROTHERS & CO, INC. of Yuba City, CA

Sole source in the estimated amount of **\$100,000** for on-call construction services on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Codes Section 22032(a).

ELITE POWER, INC. of Sacramento, CA

Sole source in the estimated amount of **\$75,000** for on-call electrical services on a time-and-materials basis for the water and wastewater systems.

FLETCHER'S PLUMBING of Yuba City, CA

Sole source in the estimated amount of **\$100,000** for on-call maintenance and repair services on a time-and-materials basis, including emergency response for City facilities, specialty wastewater equipment needs, and maintenance assistance for the STEP sewer systems in the Stonegate area.

LAMON CONSTRUCTION of Yuba City, CA

Sole source in the estimated amount of **\$100,000** for on-call construction services on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Codes Section 22032(a).

MICHELS CORPORATION DBA MICHELS PIPELINE CONSTRUCTION of Salem, OR

Sole source in the estimated amount of **\$75,000** for water infiltration, manhole rehabilitation, and related on-call services for the sewer collection system.

MIXRITE MASONRY of Yuba City, CA

Sole source in the estimated amount of **\$65,000** for on-call masonry construction and repairs on a time-and-materials basis for City facilities, road improvements, and Lighting & Landscape Maintenance Districts.

NEWLAND ENTITIES of Marysville, CA

Sole source in the estimated amount of **\$100,000** for on-call construction services on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Codes Section 22032(a).

NFB ENGINEERING of Sacramento, CA

Sole source in the estimated amount of **\$75,000** for on-call concrete construction and repairs on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Code Section 22032(a).

NOR-CAL PIPELINE SERVICES of Fairfield, CA

Sole source in the estimated amount of **\$100,000** for on-call sewer collection system maintenance and repairs on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Code Section 22032(a).

NORTH STAR CONSTRUCTION AND ENGINEERING, INC. of Yuba City, CA

Sole source in the estimated amount of **\$175,000** for on-call construction and engineering services on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Codes Section 22032(a).

RICHALL ELECTRIC CO. of Yuba City, CA

Sole source in the estimated amount of **\$120,000** for on-call electrical services on a time-and-materials basis, including emergency and afterhours work, for all City facilities.

TNT INDUSTRIAL CONTRACTORS, INC. of Sacramento, CA

Sole source in the estimated amount of **\$100,000** for on-call construction services on a time-and-materials basis for public works projects of \$45,000 or less in accordance with Public Contract Codes Section 22032(a).

Sole Source Purchases:

FRENCH'S FLOOR FASHIONS of Yuba City, CA

Sole source in the estimated amount of **\$50,000** for carpet repair and replacement as-needed at various City facilities in order to match existing carpet replacement projects.

JAM SERVICES of Livermore, CA

Sole source in the estimated amount of **\$75,000** for the City's customized illuminated street name signs and replacement parts and miscellaneous electrical parts and equipment.

NATIONAL METER & AUTOMATION of Santa Rosa, CA

Sole source in the estimated amount of **\$700,000** for the continued provisions of the water-meter reading system, such as software support (\$4,000) and water meter equipment and repair parts (\$696,000). National Meter is a subsidiary of Badger Meter, Inc.

POLYDYNE, INC. of Riceboro, GA

Sole source in the estimated amount of **\$300,000** for polymer for the wastewater treatment process.

REXEL USA, INC. of Sacramento, CA and Redding, CA

Sole source in the estimated amount of **\$200,000** for Allen-Bradley brand Programmable Logic Controllers (PLC) and associated equipment to replace the existing PLCs at the Wastewater Treatment Facility for automation control improvements during the Wastewater Treatment Facility Improvements Project. The City is required to provide the PLCs for the project per the project's plans and specifications, which were approved by Council on May 1, 2018. City staff and the WWTF Improvements Project designers have

evaluated comparable PLCs and determined that Allen-Bradley PLCs are the best performance fit for the facility; Rexel is the regional distributor for Allen-Bradley equipment.

REXEL USA, INC. of Yuba City, CA

Sole source in the estimated amount of **\$80,000** for electrical parts and supplies for the Water and Wastewater Treatment Facilities.

RIEBES AUTO PARTS of Yuba City, CA

Sole source in the estimated amount of **\$60,000** for general minor parts and supplies for fleet maintenance.

RUSSELL & BOALS PAINTING, INC. of Yuba City, CA

Sole source in the estimated amount of **\$75,000** for painting and painting maintenance as-needed at various City facilities.

TDJE INC. DBA ODELL'S PUMP AND MOTOR SERVICES of Sacramento, CA

Sole source in the estimated amount of **\$75,000** for specialty pumps, parts, and supplies for the Water and Wastewater Treatment Facilities.

XYLEM WATER SOLUTIONS USA, INC. of Rye Brook, NY and Fairfield, CA

Sole source in the estimated amount of **\$75,000** for specialty pumps, parts, and supplies for the Water and Wastewater Treatment Facilities.

Alternatives:

Direct staff to formally bid the above sole source purchases and solicit proposals for the professional services agreements.

Recommendation:

Approve citywide Sole Source and Professional Services Purchases from July 1, 2018 through June 30, 2019, based on each purchase recommendation being in the best interest of the City.

Prepared By:

/s/ Vicky Anderson

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/s/ Steven C. Kroeger

Steven C. Kroeger
City Manager

Reviewed By:

Finance

SM

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TH via email