

CITY OF YUBA CITY
STAFF REPORT

Date: June 5, 2018
To: Honorable Mayor & Members of the City Council
From: Development Services Department
Presentation By: Arnoldo Rodriguez, Development Services Director

Summary:

Subject: Consideration of the 2018-2019 Community Development Block Grant (CDBG) Annual Action Plan

- Recommendation:**
- A. Conduct a Public Hearing and after consideration
 - B. Adopt a Resolution approving and authorizing staff to submit the required documentation to the Department of Housing and Urban Development (HUD), on the proposed 2018-2019 Annual Action Plan, which allocates \$650,001 in CDBG funds.

Fiscal Impact: \$650,001 from 2018-2019 CDBG Allocation

Purpose:

To provide decent housing, a suitable living environment, and to expand economic opportunities primarily for low and moderate income persons by allocating the City of Yuba City's 2018-2019 CDBG funds.

Background:

The City of Yuba City is an entitlement jurisdiction receiving a federal formula grant from the U.S. Department of Housing and Urban Development (HUD).

Annual Reports

On an annual basis, the City must submit two reports, the Annual Action Plan which outlines planned activities for the upcoming fiscal year, and the Consolidated Annual Performance and Evaluation Report (CAPER). The purpose of the CAPER is to highlight the City's success in using CDBG funds to meet the housing and community development goals contained in the City's five-year Consolidated Plan.

Annual Action Plan

Prior to releasing funds, HUD requires each entitlement jurisdiction to develop and submit to HUD an Annual Action Plan. The 2018-2019 Action Plan is the Fourth-Year Action Plan in the 2015-2019 Consolidated Plan. Action Plans are required to be consistent with the goals and objectives established in the five-year "Consolidated Plan" that outlines a strategy for addressing the City's

housing and community development needs of low and moderate-income residents.

Eligible Activities:

Per HUD guidelines, CDBG funded activities must benefit at least 70 percent of low-income persons, and must also address one of three national objectives:

1. Low income benefit
2. Slums or blight
3. A particularly urgent community development need

While local agencies have discretion on how funds are allocated, activities must generally include:

- Housing activities
- Real property improvements (acquisition, disposition, clearance, rehabilitation)
- Public facilities and public improvements
- Economic development
- Public services (limited to a maximum of 15 percent of annual CDBG funding)
- Planning activities
- Program administration (limited to a maximum of 20 percent of annual CDBG funding)

Analysis:

2018-2019 Annual Action Plan

The 2018-2019 Annual Action Plan contains next year's budget for CDBG projects. The City has received an allocation of \$650,001 in funding for the 2018-2019 CDBG program year. According to CDBG regulations, up to 20 percent (\$130,000) of the allocation may be utilized for administration costs; an amount not to exceed 15 percent (\$97,500) may be allocated to public service activities; and the remaining 65% (\$422,501) is to be allocated to projects.

Receipt of this grant requires compliance with federal requirements for citizen participation. To fulfill the citizen participation requirements, a noticed public meeting was held on February 15, 2018 to receive comments regarding community needs, as well as to provide the public with an overview of the CDBG application review and scoring process. The City received 9 applications totaling slightly over \$745,000 by the March 15, 2018 submittal deadline. Following the application scoring, staff prepared and released the draft 2018-2019 Annual Action Plan for the required 30-day public comment period that commenced on May 2, 2018. During this review period, citizens were encouraged to provide feedback on the recommendations for funding within the 2018-2019 Annual Action Plan. As of the writing of this report, no comments have been received.

Recommended Funding:

Attachment 1 depicts the proposed activities and funding levels for the 2018-2019 Annual Action Plan. All proposed activities are intended to address the community development and public service needs of low- and moderate-income persons in the City and all proposed activities meet a national objective identified by HUD. Additionally, all proposed activities are consistent with the City's priorities identified in the 2015-2019 five-year Consolidated Plan. The City's Consolidated Plan emphasizes programs aimed at homelessness prevention, neighborhood building, and accessibility improvement.

Applications for funding were evaluated based on several factors, including the priority need identified in the Consolidated Plan, the capacity of the applicant to administer the grant funds, readiness, and if applicable, timeliness of expenditures of past CDBG grants. A list of the applicants and their proposed projects is contained in Attachment 1.

Fiscal Impact:

\$650,001 from the 2018-2019 CDBG Allocation.

Alternatives:

Do not adopt the 2018-2019 Annual Action Plan, and provide staff with further direction.

Recommendation:

Adopt a Resolution approving and authorizing staff to submit the required documentation to the Department of Housing and Urban Development (HUD), on the proposed 2018-2019 Annual Action Plan, which allocates \$650,001 in CDBG funds).

Attachments:

1. 2018-2019 CDBG Annual Action Plan Funding Requests and Recommendations
2. Resolution approving the 2018-2019 Annual Action Plan
3. 2018-2019 CDBG Annual Action Plan

Prepared By:

/s/ Arnoldo Rodriguez
Arnoldo Rodriguez
Development Services Director

Submitted By:

/s/ Steven C. Kroeger
Steven C. Kroeger
City Manager

Reviewed By:

Finance
City Attorney

RB
TH by email

ATTACHMENT 1

2018 -2019 CDBG FUNDING REQUESTS AND RECOMMENDATIONS

CDBG ENTITLEMENT GRANT 2017-2018		Allocated - \$650,001	
Activity Name/Agency	Activity Description	Recommended Funding Amount	Amount Requested
Administration and Planning Activities (20% CAP-\$130,000)			
General Administration	Administration costs	\$130,000	\$130,000
Total General Administration		\$130,000	\$130,000
Public Service Activities (15% CAP - \$97,500)			
Sutter-Yuba Homeless Consortium	Continuum of Care Coordinator contract position	\$97,500*	\$101,917
Total Public Service Activities		\$97,500	\$101,917
General Projects and Programs (\$422,501)			
FREED	Accessibility Improvements for disabled residents	\$15,000	\$15,000
Habitat for Humanity	Exterior Home Repair Program	\$25,901	\$30,000
Regional Housing Authority	River City Manor Siding and Window Replacement	\$25,000	\$35,000
Regional Housing Authority	Kingwood Commons Roofing Project – Building B	\$25,000	\$35,000
Regional Housing Authority	Owner-Occupied Housing Rehabilitation Program	\$100,000**	\$100,000
Yuba City – Community Services	Sam Brannan Park – ADA Pickle Ball Courts	\$81,600	\$81,600
Yuba City – Public Works	ADA Facility Improvements - Removal of physical obstacles in the public right of way that limit accessibility of disabled persons	\$150,000	\$210,000
Total General Projects and Programs		\$422,501	\$506,600

*The Sutter-Yuba Homeless Consortium is the administrator for the consolidated homeless services funded by CDBG. Other agencies receiving funding under the Sutter-Yuba Homeless Consortium include Bridges to Housing, Central Valley Homeless Veterans Assistance, Hands of Hope, and The Salvation Army.

**The Regional Housing Authority will continue to administer the City of Yuba City’s Owner-Occupied Housing Rehabilitation Program for FY 2018-2019. The City’s guidelines for this program are currently under review, and will be updated to adhere to HUD regulations.

ATTACHMENT 1
2018 -2019 CDBG FUNDING REQUESTS AND RECOMMENDATIONS

Activity Name/Agency	Activity Description	Recommended Funding Amount	Amount Requested
Applications Not Recommended for Funding			
Yuba Sutter Legal Center for Seniors	Homebound Seniors Outreach	\$0	\$6,500
Total Applications Not Recommended for Funding		\$0	\$6,500

ATTACHMENT 2

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
APPROVING THE 2018-2019 FOURTH YEAR ACTION PLAN,
CERTIFYING COMPLIANCE WITH THE REQUIREMENTS OF THE
CDBG PROGRAM, AND AUTHORIZING STAFF TO SUBMIT ALL
APPROVED DOCUMENTS TO THE DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT**

WHEREAS, the Department of Housing and Urban Development has determined that the City of Yuba City will receive \$650,001 under program year 2018-2019 of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Yuba City held a public meeting on February 15, 2018, as well as a public hearing on June 5, 2018, to consider public comments and proposals regarding the 2018-2019 Fourth Year Action Plan, the community development objectives and the projected use of CDBG funds contained therein; and

WHEREAS, the City of Yuba City has provided the citizens with an opportunity to review and comment on concerns involving the amount of funds available for proposed community development and housing activities, the range of activities that may be undertaken and other important program requirements, and provided citizens with adequate opportunity to participate in the development of the 2018-2019 Fourth Year Action Plan, including any revisions, changes or amendments thereto for a 30-day period commencing on May 2, 2018 and ending on June 1, 2018.

NOW, THEREFORE, be it resolved by the City Council of the City of Yuba City that the 2018-2019 Fourth Year Action Plan is hereby approved, that the City Manager is authorized to execute all documents related thereto, and that staff is authorized to submit all documents to the United States Department of Housing and Urban Development.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on June 5, 2018, by the following vote:

AYES:

NOES:

ABSENT:

Preet Didbal, Mayor

ATTEST:

Patricia Buckland, City Clerk

ATTACHMENT 3

CITY OF Yuba City

2018-2019 DRAFT Action Plan

COMMUNITY BLOCK DEVELOPMENT GRANT



Development Services Department

June 5, 2018

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Yuba City is an entitlement jurisdiction for Community Development Block Grant (CDBG) funds, one of several Department of Housing and Urban Development (HUD) formula entitlement programs. As an entitlement jurisdiction, HUD requires the City to complete and submit an Annual Action Plan (Action Plan) in order to receive CDBG funds annually. The Draft 2018 Action Plan is the fourth Action Plan covered by the 2015 Consolidated Plan (Con Plan).

The format of the Draft 2018 Action Plan is required and consistent with HUD's Integrated and Disbursement Information System (IDIS).

The Action Plan consists of five (5) sections including: 1) Executive Summary; 2) Expected Resources; 3) Annual Goals and Objectives; 4) Affordable Housing; and, 5) Program Specific Requirements.

Yuba City's Development Services Department is the lead agency responsible for developing the Action Plan and is responsible for administration of CDBG funds, including implementation of projects and programs and monitoring projects and programs to ensure compliance with HUD requirements and regulations.

2. Summarize the objectives and outcomes identified in the Plan

The City is required to implement and use HUD's Outcome Performance Measurement System (OPMS). The OPMS was developed to enable HUD to collect and standardize performance data on entitlement-funded activities from all grantees nationwide for use in reporting to Congress on the effectiveness of HUD's formula entitlement programs.

Based on the Needs Assessment and Market Analysis information, the City's 2015 Con Plan identifies the following affordable housing and community development goals by OPMS objectives and outcomes.

3. Evaluation of past performance

In addition, annually the City is required, at the conclusion of the Program Year (PY), to complete and submit to HUD a Consolidated Annual Performance and Evaluation Report (CAPER) reporting on the Action Plan Goal outcomes and expenditures. Subsequently to the submittal of the CAPER, HUD assesses the City of Yuba City's management of CDBG program funds.

Overall, the City has performed satisfactorily managing the CDBG Program and addressing its priority needs through the programs set out in the 2015 Con Plan.

4. Summary of Citizen Participation Process and consultation process

The Citizen Participation process included a variety of efforts to encourage public participation, especially from lower income residents and service providers, in development of the Draft 2018 Action Plan. Two meetings were held during the Action Plan development process to solicit public input. The first public meeting was held one on February 15, 2018 to solicit input and request participation in the development of the Draft 2018 Action Plan. The second meeting, a Public Hearing, will be held on June 5, 2018 before the City Council. The meetings were noticed on the City’s website as well as information regarding the meetings was mailed directly to the City’s CDBG Interest List, including public and private service providers and government agencies. The Public Hearing will be held on June 5, 2018 and will be published in the Appeal-Democrat 30 days prior to the meeting in accordance with the City’s Citizen Participation Plan. A 30-day public review and comment period will begin on May 2, 2018 and end on June 1, 2018. A summary of the Draft 2018 Action Plan will be published on May 2, 2018 in the Appeal Democrat, noting that a public hearing will be held on June 5, 2018 to solicit public comment on the Draft 2018 Action Plan. The Draft 2018 Action Plan will also be made available on the City’s website and in hard copy at City Hall.

5. Summary of public comments

RESERVED FOR PUBLIC COMMENTS.

6. Summary of comments or views not accepted and the reasons for not accepting them

RESERVED FOR PUBLIC COMMENTS.

7. Summary

The Draft 2018 Action Plan identifies the activities the City will undertake during the 2018 Program Year to address the goals identified in the 2015 Con Plan. The Draft 2018 Action Plan identifies the following activities the City and/or its sub-recipients will undertake with CDBG funds:

- **Public service activities that address homeless needs, including:**

1. Sutter-Yuba Homeless Consortium – Homeless Services Consolidation
 - 1.1. Bridges to Housing
 - 1.2. Central Valley Homeless Veterans Assistance
 - 1.3. Sutter-Yuba Homeless Consortium
 - 1.4. Hands of Hope
 - 1.5. Salvation Army Rapid Re-Housing Program

- **Housing activities, including:**

1. FREED HOME Repair/Modification Program
2. Habitat for Humanity, Yuba/Sutter – Exterior Home Repair Program
3. Regional Housing Authority – Owner-Occupied Housing Rehabilitation Program
4. Regional Housing Authority – River City Manor Siding and Window Replacement
5. Regional Housing Authority - Kingswood Commons Roofing Project, Building B

- **Public Facilities and Improvements, including Removal of Architectural Barrier activities:**

1. City's Parks Department – Sam Brannan Park – Pickle Ball Courts
2. City's Public Works Department – ADA Sidewalk and Public Facility Improvements

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
CDBG Administrator	YUBA CITY	Development Services Department

Table 1 – Responsible Agencies

Narrative:

The City’s Development Services Department (DSD) is the lead agency responsible for overseeing development of the Action Plan.

HUD requires entitlement jurisdictions that receive CDBG, HOME Investment Partnership Program (HOME) or Emergency Shelter Grant (ESG) funds directly from HUD to complete an Annual Action Plan.

The City does not receive HOME or ESG funds directly from HUD; as a result, the Action Plan focuses only on identifying and prioritizing programs allowed under CDBG funding.

The City’s Development Services Department is responsible for the administration of the CDBG funds, including facilitating project/program implementation, monitoring project activities and outcomes, and ensuring compliance with all HUD requirements and regulations such as fair housing, Davis-Bacon requirements (prevailing wages), environmental reviews, affirmative action, competitive bidding procedures, and fiscal and contract administration. CDBG activities are carried out by both internal City Departments as well as external sub-recipients.

Consolidated Plan Public Contact Information

Comments and/or inquiries regarding the Action Plan should be directed to:

Prableen Mundi, Development Services Analyst, City of Yuba City, Development Services Department, 1201 Civic Center Blvd., Yuba City, CA 95993, phone: (530) 822-3233, e-mail: pmundi@yubcity.net.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City has developed and maintained on-going, collaborative relationships with the Regional Housing Authority, Sutter Yuba Homeless Consortium, local service providers, Sutter County agencies and the Yuba-Sutter Economic Development Corporation in an effort to enhance the coordination of services to low and moderate-income persons, special needs groups, and businesses. The City’s efforts have included attending meetings, exchange of information and coordination of services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City works in cooperation with the Sutter-Yuba Homeless Consortium to address the needs of homelessness in the community. The Sutter-Yuba Homeless Consortium consists of over 50 members, including Yuba City, that utilize the Continuum of Care planning process to address homeless needs in Yuba City and throughout the region. The Sutter-Yuba Homeless Consortium allows for maximizing funding resources, helps to avoid duplication of services and provides for a comprehensive approach to homelessness. During the Action Plan process, the City consulted members of the Sutter-Yuba Homeless Consortium in order to meet the Action Plan requirements.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

This section is not applicable as the City is not an ESG grantee. The Sutter-Yuba Homeless Consortium is the entity that administers the HMIS.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Agencies representing the homeless, non-homeless and housing providers participated in the annual CDBG Community Needs Workshop. The agencies were encouraged to apply for CDBG funding. The agencies were asked to review and comment on the Draft 2018 Action Plan. Public service agency

consultations assist the City to prioritize funding and to identify trends in housing and human service needs.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	YUBA CITY
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	By email communication and public workshops. The City maintains a close working relationship with service providers and also open communication to ensure participation and coordination.

Identify any Agency Types not consulted and provide rationale for not consulting

The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sutter Yuba Homeless Consortium	The goals contained in the 2015 Con Plan and Draft 2018 Action Plan are consistent with the Continuum of Care. The City will work within the framework of the Sutter/Yuba Homeless Consortium and Continuum of Care to address homeless needs.
Yuba City Housing Element	City of Yuba City	The goals contained in the 2015 Con Plan and Draft 2018 Action Plan are consistent with the Programs outlined in the 2013 Housing Element.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Yuba City Economic Development Strategic Work Plan	City of Yuba City	The goals contained in the 2015 Con Plan and Draft 2018 Action Plan are consistent with the initiatives outlined in the Economic Development Strategy.
PHS 5-Year Plan	Regional Housing Authority of Sutter and Nevada Counties	The goals contained in the 2015 Con Plan and Draft 2018 Action Plan are consistent with the needs, goals and objectives outlined in the PHA 5-year Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative:

The City will, in conjunction with the development of affordable housing, submit applications for funding, implementation of activities and delivery of services targeted to low and moderate-income households, continue to work and coordinate with other public entities, including the Regional Housing Authority, Sutter County and the State of California.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City followed requirements for citizen participation outlined in the City's Citizen Participation Plan. The City encouraged citizens, along with local and regional organizations, to participate during the preparation of the Draft 2018 Action Plan. Regional and local service agencies, non-profit organizations, City staff, City Council, City Commissions, were invited to two (2) public meetings held to discuss the Draft 2018 Action Plan update and solicit comments. The first meeting was held on February 15, 2018 at 1:00 p.m. The second meeting, a Public Hearing, will be held on June 5, 2018 at 6:00 p.m. at Yuba City Hall. The City's website also included notification of the development of the Draft 2018 Action Plan and encouraged citizens to provide input.

The Draft 2018 Action Plan will be made available for public review and comment during a 30-day period, May 2, 2018 through June 1, 2018. A public hearing will be held on June 5, 2018 before the City Council to solicit public comment regarding the Draft 2018 Action Plan. The Draft 2018 Action Plan will also be made available during the 30-day comment period on the City's website and copies made available at City Hall.

Prior to submission to the Department of HUD, the City Council reviews and approves the Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-targeted/broad community	The City hosted a public meeting at City Hall on February 15, 2018 to provide information on the consultation and planning process, review the application process and encourage public participation and comment in the development of the Draft 2018 Action Plan.	No public comments were received.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	www.yubacity.net

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The City will hold a public hearing on June 5, 2018 to request approval and authorization for the submission of the 2018 Annual Action Plan.	Reserved for public comments.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	www.yubacity.net
3	City Website	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Announcement the City was developing the Draft 2018 Action Plan, encouraged public input and participation. Identified meeting dates and the availability of the Draft 2018 Action Plan for public review and comment.	Reserved for public comments.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	www.yubacity.net

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public notice of the June 5, 2018 public hearing was posted in the Appeal Democrat on May 2, 2018.	Reserved for public comments.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The anticipated resources identified in the table below include only those funding sources covered by the 2015 Con Plan. The only source of funds covered by the Con Plan the City receives annually, as an entitlement jurisdiction, is CDBG funds.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	650,001	4,632	677,159	1,331,792	650,000	Expected amount available remainder of Con Plan is estimated based on a \$650,000 annual grant for one (1) remaining year.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds may not be sufficient to fully fund activities undertaken and are leveraged with a variety of Federal, State funds, charitable organizations and private donations. The CDBG funds do not require matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publicly owned land or properties located within the City that will be used to address needs identified in the Draft 2018 Action Plan.

Discussion

The Regional Housing Authority administers the City's Owner-Occupied Housing Rehabilitation Program, (Housing Rehabilitation Program). The amount and availability of funds for this Program cannot be predicted due HUD funding constraints and the unknown amount of Program Income that will be received. Program Income is generated by past loans being paid off and the proceeds deposited into the Housing Rehabilitation Program activity.

The City will aggressively pursue, or support applications by other entities for, Federal and State funding over the 2018 Program Year to address priority needs; however, other funding sources available to the City or its partners will be through a competitive application process. The City cannot be assured an application(s) will be successful based on the rating and ranking criteria. Due to limited funding availability, the City will struggle to meet future matching requirements should the City be successful in applying for other Federal or State funding sources and matching funds be required.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information:

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Assistance	2015	2019	Homeless	Citywide	Homeless Housing and Supportive Services	CDBG: \$97,500	Public service activities other than Low/Moderate Income Housing Benefit: 702 Persons Assisted
2	Housing Rehabilitation	2015	2019	Affordable Housing	Citywide	Preservation of existing units	CDBG: \$140,901	Homeowner Housing Rehabilitated: 139 Household Housing Unit
3	Affordable Rental Housing	2015	2019	Rental Housing	Citywide	Public Housing Needs	\$50,000	Rental Housing Rehabilitated: 88 Household Housing Unit
4	Public Facilities Construction/Rehabilitation	2015	2019	Non-Housing Community Development	Qualified Low/Mod Census Tracts	Public Facilities	CDBG: \$81,600	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted
5	Infrastructure Improvements/ADA Modifications	2015	2019	Non-Housing Community Development	Qualified Low/Mod Census Tracts	Public Improvements and Infrastructure	CDBG: \$150,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,736 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homeless Assistance
	Goal Description	Public service activities other than Low/Moderate Income Housing Benefit: 702 Persons Assisted. Activities include Sutter Yuba Homeless Consortium-Homeless Coordinator, Bridges to Housing-Homeless Assistance, Central Valley Homeless Veterans, Hands of Hope-Day Shelter, and The Salvation Army-rental assistance and supportive housing services.
2	Goal Name	Housing Rehabilitation
	Goal Description	FREED-Home Repair/Modification Program that provides minor health and safety related home repairs for 80 low-income disabled and senior residents. Habitat for Humanity – Exterior Home Repair Program; Regional Housing Authority: River City Manor Siding and Window Replacement and Kingswood Commons Roof Replacement Project, Building B; 88 Rental Units Rehabilitated. Owner-Occupied Housing Rehabilitation Program; Homeowner Housing Rehabilitated: 5 Housing Units
3	Goal Name	Affordable Rental Housing
	Goal Description	Activities to address this need may include the use of CDBG funds in combination with other State and Federal funds for the construction, acquisition, and/or rehabilitation of affordable rental housing
4	Goal Name	Public Facilities Construction/Rehabilitation
	Goal Description	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted. Activities include the construction of an ADA accessible Pickle Ball court at a City Neighborhood Park located in a Qualified Low/Mod Census Tract. This project will allow ADA Accessibility/Improvements for low/mod neighborhood residents.
5	Goal Name	Infrastructure Improvements/ADA Modifications
	Goal Description	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,736 Persons Assisted City's Public Works Department: ADA Sidewalk and Public Facility Improvement Project.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Extremely low-income households, (less than 30% of HAMI), – 82 units (housing rehabilitation)

Very-low income households, (less than 50% of HAMI), – 62 units (housing rehabilitation)

Low-income households, (less than 80% of HAMI), – 37 units (housing rehabilitation)

The estimates above are quantitative goals for the one-year period of the Consolidated Plan. The goals above have been established based upon the “estimated” allocation of CDBG funds for 2018-2019.

The City may address other goals and objectives identified in the 2015-2019 Consolidated Plan including Homeless Assistance (including housing), Public Housing Needs, and Construction of New Affordable Housing; however, these goals have not been quantified due to a lack of CDGB funding. The City will continue to pursue State and Federal funding to address these goals; however, funding will most likely be on a competitive application basis and the City cannot be assured an application(s) will be successful.

AP-35 Projects – 91.220(d)

Introduction

This section identifies activities the City will undertake during the 2018 Program Year (PY) with CDBG funds.

#	Project Name
1	Program Administration; 21A – General Program Administration
2	Sutter Yuba Homeless Consortium, Homeless Services Coordination; LMC, 05 – Public Services
3	FREED Home Repair/Modification Program; LMH, 14A - Rehab; Single-Unit Residential
4	Habitat for Humanity – Exterior Home Repair Program; LMH, 14A - Rehab; Single-Unit Residential
5	Owner-Occupied Housing Rehabilitation Program; LMH, 14A - Rehab; Single-Unit Residential
6	River City Manor Siding and Window Replacement; LMH, 14B – Rehab, Multi-Unit Residential
7	Kingswood Commons Roofing Project, Building B; LMH, 14B – Rehab, Multi-Unit Residential
8	City Neighborhood Park Improvements; LMC, 03 - Public Facilities and Improvements
9	ADA Sidewalk and Public Facility Improvements; LMC, 03K - Street Improvements

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The activities recommended for funding for the 2018 PY are consistent with priority needs identified in the 2015 Con Plan. Lack of funding is the greatest obstacle to addressing underserved needs. The City has \$650,001 in CDBG funds available for the 2018 PY; the City received a total of slightly over \$615,000 in funding requests. In addition, the CDBG Program puts a cap on the amount of funds that can be spent on Public Services. The City is limited from spending more than 15% of its annual allocation, plus program income on public service activities and 20% for Program administration; as a result, some activities are not funded at the full amount requested. One applicant, Yuba/Sutter Legal Center for Seniors, was not recommended for funding due to insufficient funds available and funding cap under the Public Services category.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Program Administration; 21A - General Administration
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation Non-Homeless Supportive Services Homeless Assistance Infrastructure Improvements/ADA Modifications Public Facilities Construction/Rehabilitation
	Needs Addressed	Program Administration
	Funding	CDBG: \$130,000
	Description	General administration, oversight and management of Community Development Block Grant Program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	1201 Civic Center Blvd., Yuba City, CA
	Planned Activities	Administration, management, implementation and monitoring of activities funded by Community Development Block Grant (CDBG) funds.

2	Project Name	Sutter-Yuba Homeless Consortium – Homeless Services Consolidation; LMC, 05 – Public Services
	Target Area	Citywide
	Goals Supported	Homeless Assistance
	Needs Addressed	Homeless Housing and Supportive Services
	Funding	CDBG: \$97,500
	Description	The Sutter-Yuba Homeless Consortium, in collaboration with Hands of Hope, Bridges to Housing, The Salvation Army and Central Valley Homeless Veterans Assistance Program provide services to the homeless population in Sutter and Yuba Counties. In addition, it will be acting as the lead agency and fiscal agent in providing services and programs, in conjunction with four (4) other non-profit agencies, to the City’s homeless population.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	A combined total of 702 persons from all four (4) awarded agencies, Sutter-Yuba CoC, Bridges to Housing, Hands of Hope, Central Valley Homeless Veterans Assistance and The Salvation Army.
	Location Description	Citywide
	Planned Activities	Continuum of Care Homeless Coordinator Salary; One-time security deposit assistance for homeless re-housing; assistance for homeless veterans to secure permanent housing; assistance for day shelter for homeless families; and rental assistance and supportive services provided by The Salvation Army. Additional services provided by Hands of Hope include showers, laundry facilities, clothes closet, computer access as well as referral and advocacy services.
3	Project Name	FREED Home Repair Program; LMH, 14A - Rehab; Single-Unit Residential
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Preservation of existing units

	Funding	CDBG: \$15,000
	Description	Provide accessibility improvements for disabled and senior residents.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	80 households.
	Location Description	Citywide
	Planned Activities	The Program will provide health and safety related home accessibility modifications to disabled City residents, including seniors. The Program will allow disabled individuals and seniors to remain living safely and independently in their home.
4	Project Name	Exterior Home Repair Program
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Preservation of existing units
	Funding	CDBG: \$25,901
	Description	The Program will provide preventative home maintenance or critical home repair services to low-income City homeowners.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated this activity will provide assistance to 54 households.
	Location Description	Habitat for Humanity Yuba/Sutter is located at 202 D Street, Marysville.

	Planned Activities	Provide either preventative home maintenance or critical home repair services that will serve homeowners in Yuba City earning 31-80% of the median income. Many of the families that are expected to be served are seniors on a fixed income, disabled, veterans or a combination of these demographics, and meet an immediate need for them.
5	Project Name	Owner-Occupied Housing Rehabilitation Program
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Preservation of existing units
	Funding	CDBG: \$100,000
	Description	Provide health and safety repairs, weatherization, energy efficiency improvements and ADA modifications for low-income City homeowners to allow them to live in a safer, healthier and more efficient home.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The Owner-Occupied Housing Rehabilitation Program estimates it will assist 5 households with home repairs, modifications or necessary improvements to remain in their home
	Location Description	The Regional Housing Authority administers the City's Owner-Occupied Housing Rehabilitation Program. The repairs are done at the owner's home on a citywide basis.
	Planned Activities	The Owner-Occupied Housing Rehabilitation Program will address a variety of home repairs and improvements such as roof replacement, installation of dual-pane windows, installation of weather stripping and energy efficiency appliances, termite/dry rot repairs, electrical and plumbing repairs, and other necessary repairs or improvements.
6	Project Name	River City Manor Siding and Window Replacement; LMH, 14B – Rehab Multi-Unit Residential
	Target Area	Citywide

	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Rental Housing
	Funding	CDBG: \$25,000
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	24 households.
	Location Description	655 Joann Way, Yuba City, CA
	Planned Activities	Funds will be used to replace the siding and windows of River City Manor, a 24-unit, public housing complex.
7	Project Name	Kingswood Commons Roofing Project, Building B; LMH, 14B – Rehab Multi-Unit Residential
	Target Area	Citywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Rental Housing
	Funding	CDBG: \$25,000
	Description	Funds will be used to replace the roof of Kingswood Commons, Building B; this is a 64-unit affordable housing complex.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	64 households.
	Location Description	1340 Gray Avenue, Yuba City, CA

	Planned Activities	Funds will be used to replace siding and windows of Kingswood Commons, a 64-unit affordable housing complex.
8	Project Name	Sam Brannan Pickle Ball Court Project; LMC, 03F – Parks, Recreational Facilities
	Target Area	Qualified Low/Mod Census Tracts
	Goals Supported	Public Facilities Construction/Rehabilitation
	Needs Addressed	Public Facilities
	Funding	CDBG: \$81,600
	Description	Construction of a Pickle Ball court that will conform with ADA requirements and be accessible to disabled persons; the park is located in a Qualified Low/Mod Census Tract.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	800 City residents.
	Location Description	810 Gray Avenue, Yuba City, CA
	Planned Activities	Funds will be used for the construction of an ADA accessible Pickle Ball court that will provide low/mod neighborhood residents an ADA accessible place to play and enjoy this sport.
9	Project Name	ADA Sidewalk and Public Facility Improvements; LMC, 03L – Sidewalks
	Target Area	Qualified Low/Mod Census Tracts
	Goals Supported	Infrastructure Improvements/ADA Modifications
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$150,000
	Description	Provide sidewalks and improvements to public facilities allowing ADA accessibility.

Target Date	6/30/2019
Estimate the number and type of families that will benefit from the proposed activities	12,736 persons.
Location Description	Qualified Low/Mod Census Tracts
Planned Activities	Provide safe passage for individuals with disabilities by installing new curb, gutter, and ADA compliant sidewalks/ramps.

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:

The activities recommended for funding for the 2018 PY are consistent with priority needs identified in the 2015 Con Plan. Lack of funding is the greatest obstacle to addressing underserved needs. The City has \$650,001 in CDBG funds available for the 2018 PY. The City received slightly over \$615,000 in funding requests. In addition, the CDBG Program puts a cap on the amount of funds that can be spent on Public Services. The City is limited from spending more than 15% of its annual allocation, plus program income on public service activities; therefore, some activities are not funded at the full amount requested.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In general, the City will allocate investment of resources on a citywide basis. The City will allocate a portion of its funding to the Qualified Low/Mod Census Tracts, 501.02, 502.01 and 502.02.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	40
Qualified Low/Mod Census Tracts	40

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

As noted above, the City allocates the majority of funding on a citywide basis; however, the distribution of funding is predicated somewhat on the nature of the activity to be funded. Resources targeted to new construction and preservation of existing housing will be allocated on a citywide basis. Resources targeted to special needs populations, including homeless, will also be allocated on a citywide basis; where needs are identified and/or where resources can be coordinated with existing facilities and services. Activities such as public facilities and improvements will be targeted to areas identified as Qualified Low/Mod Census Tracts; Qualified Low/Mod Census Tracts are those older, low-income neighborhoods within the City most in need of assistance. Economic development activities will be targeted to business districts located in qualified low-income areas, industrial parks, and commercial sites in various City locations.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

This section provides estimates on the number of homeless, non-homeless and special needs households to be provided affordable housing during the 2018 Program Year and the number of affordable housing units that will be provided by program type. The estimates do not include the provision of emergency shelter, transitional shelter or social services.

One Year Goals for the Number of Households to be Supported	
Homeless	702
Non-Homeless	10
Special-Needs	0
Total	712

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

Goals contained in the 2015 Con Plan are to increase the supply of affordable housing through Housing Rehabilitation and construction of new affordable housing units. The City does not anticipate it will provide rental assistance or acquire existing housing units during the five-year planning period covered by the Con Plan, including the 2018-2019 Action Plan period. The City will support both public and private agencies and non-profit and for-profit housing developers in their efforts to increase the supply of affordable housing to homeless, non-homeless and special needs populations.

AP-60 Public Housing – 91.220(h)

Introduction

The purpose of this section is to outline actions the City will take to address the needs of public housing. The City does not own or operate public housing or have any oversight over the operation of the Regional Housing Authority (RHA). The City will continue its efforts to maintain a close working relationship with the Housing Authority supporting their actions to address the needs of public housing.

Actions planned during the next year to address the needs to public housing

As noted above, the City does not own or operate any public housing in the City; the RHA serves the City. During the 2018 Program Year the City will continue its close working relationship with the RHA to expand housing opportunities for City residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Since the City does not own or operate public housing, or have oversight over the Housing Authority operations, there are no actions directed specifically to public housing tenants.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Regional Housing Authority is not designated as a “troubled” Housing Authority.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section identifies the actions the City will take during the 2018 Program Year (PY) to address homelessness. The City's goals are to address chronic homelessness by assisting transitional housing programs that provide on-going supportive services such as case management, education and job training to help ensure that people do not return to homelessness. The City will also provide assistance to homeless persons and low-income families at risk of becoming homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City does not provide any homeless services; however, the City does work in partnership with the Sutter-Yuba Homeless Consortium and Continuum of Care to address homelessness. Annually the Sutter-Yuba Homeless Consortium conducts a Point-in-Time (PIT) count. The PIT count provides valuable information, including demographic and living situation that allows service providers and the community to better identify and evaluate the homeless population and their needs. During the 2018 PY the City will provide CDBG funds to the Sutter-Yuba Homeless Consortium in its efforts to address the homeless needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

During the 2018 PY the City will allocate a portion of CDBG funds, under the Public Services Category, to organizations that provide emergency shelter and transitional housing services to the homeless. Specifically, the City will provide CDBG funding to the Salvation Army-Family's Rapid Re-Housing Program that assists families with achieving the financial, vocational, educational and personal goals established during their stay at the Salvation Army Depot, Family Crisis Center. Hands of Hope operates a day shelter and provides support services to homeless families with children and homeless populations that are underserved. Services at the shelter include showers, laundry facilities and computer stations, to name a few.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The City will provide CDBG funding for several organizations that serve the homeless, including families with children and veterans. Organizations that will be assisted during the 2018 PY are: Bridges to Housing that assists homeless or about to become homeless families with one-time financial assistance, (security deposits, utility deposits, etc.), referrals, case management and on-going support to ensure they do not become homeless again. Central Valley Homeless Veterans Assistance Program assists Veterans with one-time financial assistance, (security deposits, utility deposits, first month's rent, etc.), and other supportive services. Central Valley Homeless Veterans is a supporter of the Yuba-Sutter Veterans Stand Down event held annually.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City's efforts during the 2018 PY to prevent homelessness will include affordable housing programs that maintain the existing affordable housing stock or increase the number of affordable housing units available to low-income households. As noted above, the City will also support housing programs that address the underlying reasons for homelessness and provide on-going support services for formerly homeless families and programs that provide assistance to low-income families at risk of becoming homeless.

Discussion

In addition to resources available to and controlled by the City, organizations within the community for which their mission is to provide services to the homeless may receive funds from a variety of federal, state and local sources. These funding sources include Emergency Solutions Grant (ESG), Continuum of Care-Supportive Housing Program, charitable organizations and private donations. Throughout the 2018 PY the City will work closely and support the efforts of the Sutter-Yuba Homeless Consortium to address

the housing and supportive needs of the homeless.

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	0
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	
Total	0

The City does not receive HOPWA funds.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City's 2013 Housing Element provides a detailed analysis of potential barriers to affordable housing development, including local, State and Federal governmental constraints, as well as market and environmental constraints. Consistent with the Housing Element, Housing Program Schedule, this Section outlines efforts the City will undertake during the 2018 Program Year (PY) to address policies that may act as barriers to the development of affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

During the 2018 PY the City will continue to review and amend the zoning and land use policies to alleviate barriers to affordable housing. The Housing Element identifies the following actions the City will undertake:

Amend the zoning code to allow second units in R-2 and R-3 zones per state law.

1. Amend the zoning code to address requirements of AB2634, allowing for single-room occupancy (SRO) housing without a use permit in C zones. SRO housing is one type of housing appropriate for extremely low-income housing and special needs groups.
2. The City will continue to ensure zoning standards and development requirements facilitate the construction of higher density housing. The City will also encourage development of housing at the higher end of the density range in land designated as low/medium and medium high density through the provision of density bonuses and negotiated alternative parking standards, street improvement standards, maximum density and lot coverage.
3. Develop regulations for condominium conversions that minimize the displacement of lower income residents and prevent the loss of affordable housing units; conversions can be allowable as an opportunity for homeownership for current residents.

Discussion

The 2013 Housing Element analysis of barriers to affordable housing does not identify any regulations or policies in place that are inconsistent with other jurisdictions or specifically used to inhibit the development of affordable housing. However, there is much debate over whether or not regulations and public policies discourage the availability of affordable housing. California Housing Element law requires jurisdictions to have land use plans and regulatory policies that facilitate the development of a range of housing types to meet the needs of all income groups. The City's Housing Element was updated in 2013 and determined to be in compliance with State law.

AP-85 Other Actions – 91.220(k)

Introduction

This section addresses the City's planned actions during the 2018 Program Year to carry out strategies covered in the 2015 Con Plan including, fostering and maintaining affordable housing, evaluation and reduction of lead based paint hazards, reduce the number of families within the poverty level and develop the institutional structure and enhancing coordination between public and private agencies that serve low-income and special needs populations.

Actions planned to address obstacles to meeting underserved needs

The greatest obstacle to meeting the underserved needs in the City is the lack of funding available to meet the underserved needs. The City is challenged with providing financial assistance for the development of affordable housing due to lack of available funding sources.

During the 2018 PY and the duration of the 2015 Con Plan period, the City will continue its efforts to identify alternate funding sources, support funding applications by developers and service providers that expand the availability of affordable housing and support applications for homeless assistance and supportive service funds. The City will also implement zoning and land use policies that encourage the development of affordable housing. The City will continue to participate and encourage partnerships between local agencies and organizations so underserved needs may be better met by collaborative use of resources.

Actions planned to foster and maintain affordable housing

The City will continue to offer and/or provide funding for a range of affordable housing activities including single-family housing rehabilitation, multi-family housing rehabilitation and first-time homebuyer assistance Programs. The City will work in partnership with private developers, local non-profit agencies and the Regional Housing Authority to develop and preserve affordable housing units.

Actions planned to reduce lead-based paint hazards

The City will continue to implement HUD's lead-based paint regulations. Efforts by the City to reduce lead-based paint hazards include the disclosure to homeowners of possible lead hazards, sponsoring certification training for contractors, implementation of lead risk assessment and clearance testing procedures and supervision of lead-related work performed. In addition, the City will continue to adhere to its Housing Rehabilitation Program guidelines that identify the type and amount of assistance provided and define costs covered under the City's Lead Reduction Program.

Actions planned to reduce the number of poverty-level families

The City will continue its efforts to increase the availability of affordable housing opportunities and

assist homeless individuals or those who may be at risk of homelessness. In addition, the City will implement land use policies that seek to balance the creation of jobs and housing and ensure a variety of employment opportunities requiring varying levels of skills and training.

The City will continue its efforts to develop and maintain cooperative relationships with public and private organizations that share a common mission for improving the quality of life for individuals through housing, social services, employment and skills training and economic development.

Actions planned to develop institutional structure

The City's Development Services Department is the City Department responsible for the administration of the City's Housing Programs, including the CDBG Program. The Development Services Department also oversees the City's Community Development and Economic Development activities. As an entitlement jurisdiction, the City receives CDBG funds from HUD annually. Both internal City Departments and external agencies implement and administer the programs and projects identified in the Draft 2018 Action Plan. The Development Services Department will continue to collaborate with other City Departments, City Council, City Commissions, as well as local agencies and organizations and residents to develop programs and activities that serve low and moderate-income individuals and families within the jurisdiction.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to meet with and maintain a dialog with non-profit agencies and organizations that serve low and moderate-income persons. The City will work to enhance and improve the organizational capacity and foster a collective planning process.

The City will continue to work closely with the Regional Housing Authority to develop, preserve and improve the supply of affordable housing in the City.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

This section identifies any funds, including program income, that will be available in addition to the City's annual CDBG allocation for activities during the 2018 Program Year.

At a minimum, 70% of CDBG funds must benefit low and moderate-income persons. This Section also identifies the percentage of funds that will be spent on low- and moderate-income persons over a specified period of time, 1, 2, or 3 consecutive year period. In a one-year period, if the City cannot meet the minimum 70% benefit, the jurisdiction may elect to accomplish the minimum 70% benefit over a longer period of time, up to 3 years.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the Program Year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate-income. Specify the years covered that include this Annual Action Plan.	70%

Discussion

The City has determined that at least 70% of the 2018 PY funds will be expended on low and moderate-income persons.