

CITY OF YUBA CITY
STAFF REPORT

Date: February 6, 2018
To: Honorable Mayor & Members of the City Council
From: Human Resources Department
Presentation By: Pete Daley, Fire Chief

Summary

Subject: Assistant Chief Position in the Fire Department
Recommendation: Adopt a Resolution authorizing the Director of Finance to Amend the Fire Department Personnel Summary Regarding the Assistant Chief Classification
Fiscal Impact: The annual cost for Salary and Benefits for this position is \$192,844

Purpose:

To reflect the classification change in the Fire Department authorized positions.

Background & Analysis:

In anticipation of the Fire Department's need for a second-in-command, the FY 17/18 adopted budget included a second-in-command position titled "Deputy/Division Chief" as a placeholder. Since the approval of the FY 17/18 budget, further analysis has shown that the Assistant Chief is a more appropriately titled "second-in-command" than a Deputy or Division Chief. Therefore, it is recommended to change the title of the Deputy/Division Chief to Assistant Chief.

Fiscal Impact:

No additional funding is requested for the FY 2017/18 Budget. The annual cost for Salary and Benefits for this position is \$192,844.

Alternatives:

1. Do not approve the recommended classification changes to the adopted FY 17/18 budget,

Recommendation:

Adopt a resolution authorizing the Director of Finance to Amend the Fire Department Personnel Summary Regarding the Assistant Chief Classification.

Attachment:

- A) Resolution

Prepared By:

/s/ Natalie Springer
Natalie Springer
Human Resources Director

Submitted By:

/s/ Steven C. Kroeger
Steven C. Kroeger
City Manager

Reviewed By:

Fire Department
Finance
City Attorney

PD

RB

TH by email

ATTACHMENT A

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
AUTHORIZING THE FINANCE DIRECTOR TO AMEND THE FIRE DEPARTMENT
PERSONNEL SUMMARY REGARDING THE ASSISTANT CHIEF CLASSIFICATION**

WHEREAS, the City recognizes the Fire Department is in need of a second-in-command position to provide operational oversight and administration;

WHEREAS, the City created a new position in the Fire Department in order to support this identified need for a second-in-command;

WHEREAS, the Assistant Chief is a respected and appropriate title for the second-in-command for the Fire Department;

WHEREAS, the Assistant Chief will replace the Deputy/Division Chief in the Fire Department's Personnel Summary;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuba City as follows:

The Finance Director is hereby authorized to make the necessary changes to the Fire Department budget to implement the provisions of this resolution.

The foregoing Resolution of the City Council of the City of Yuba City was duly introduced, passed and adopted at a regular meeting thereof held on the 6th day of February 2018.

AYES:

NOES:

ABSENT:

Preet Didbal, Mayor

Attest:

Patricia Buckland, City Clerk