

CITY OF YUBA CITY
STAFF REPORT

Date: February 6, 2018
To: Honorable Mayor & Members of the City Council
From: Public Works Department
Presented by: Benjamin Moody, Deputy Public Works Director – Engineering

Summary

Subject: Safe Routes to School Plan Grant Application

Recommendation:

- A. Adopt a Resolution authorizing the Public Works Director to execute and submit all necessary grant documents with the California Department of Transportation for the Sustainable Communities Grant in the amount of \$221,325, to develop the Yuba City Safe Routes to School Plan.
- B. Authorize the Finance Director to provide a budget appropriation from unallocated TDA (Transportation Development Act) funds in the amount of \$28,675 and from Sustainable Communities Grant funds in the amount of \$221,325 to new CIP Project 1253 (Yuba City Safe Routes to School Plan).
- C. Authorize the Finance Director to make the necessary budget adjustments to receive California Department of Transportation grant funds in the amount of \$221,325 for reimbursement to CIP Project 1253 (Yuba City Safe Routes to School Plan).

Fiscal Impact: \$250,000 – Total Project Cost
\$221,325 – Sustainable Communities Grant
\$14,337 – Local Match – In-kind Staff Time
\$14,338 – Local Match – Unallocated TDA Funds

Purpose:

To secure funding for the development of the Yuba City Safe Routes to School Plan.

Background:

The California Department of Transportation (Caltrans) Sustainable Communities Grant Program aims to encourage local and regional planning efforts that further state goals, such as increased pedestrian and bicycle safety and travel. The Sustainable Communities Grant Program has \$29.5 million available statewide and is funded using Senate Bill 1, the Road Repair & Accountability Act of 2017.

The City of Yuba City was awarded its full requested grant amount of \$221,325 for the development of the Yuba City Safe Routes to School Plan.

Analysis:

A signed resolution is required by February 28, 2018 to proceed with a grant agreement between the City and Caltrans. Upon completion of an agreement between the City and Caltrans, City staff will release a request for proposals from experienced consultants to develop the Safe Routes to School Plan.

The plan will be developed based on the “six Es” of Safe Routes to School programs: evaluation, engineering, education, encouragement, enforcements, and equity. The content of the plan will be based on input from school or community-based groups, open community meetings, parent and student surveys, analysis of collision data, and walking audits at each school. All fifteen (15) schools in the Yuba City Unified School District will be included in the planning document.

Fiscal Impact:

The total project cost of the Yuba City Safe Routes to School Plan is estimated at \$250,000. The Sustainable Communities Grant will fund 88.43% of the project costs up to a maximum of \$221,325. The remaining funds, \$28,675, will be funded from unallocated TDA (Transportation Development Act) funds.

Alternatives:

1. Reject grant award funds.
2. Delay resolution adoption to February 20, 2018 City Council meeting.

Recommendation:

- A. Adopt a resolution authorizing the Public Works Director to execute and submit all necessary grant documents with the California Department of Transportation for the Sustainable Communities Grant in the amount of \$221,325, to develop the Yuba City Safe Routes to School Plan.
- B. Authorize the Finance Director to provide a budget appropriation from unallocated TDA (Transportation Development Act) funds in the amount of \$28,675 and from Sustainable Communities grant funds in the amount of \$221,325 to new CIP Project 1253 (Yuba City Safe Routes to School Plan).
- C. Authorize the Finance Director to make the necessary budget adjustments to receive California Department of Transportation grant funds in the amount of \$221,325 for reimbursement to CIP Project 1253 (Yuba City Safe Routes to School Plan).

Attachments:

1. Resolution

Prepared by:

/s/ Manu Dhaliwal

Manu Dhaliwal
Associate Civil Engineer

Submitted by:

/s/ Steven C. Kroeger

Steven C. Kroeger
City Manager

Reviewed by:

Department Head

Finance

City Attorney

DL

RB

TH by email

ATTACHMENT 1

RESOLUTION NO. ____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE
AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF
TRANSPORTATION FOR THE CITY OF YUBA CITY SAFE ROUTES TO
SCHOOL PLAN**

WHEREAS, the City of Yuba City is eligible to receive Federal and/or State funding for certain transportation planning related plans, through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Transportation Planning Grant Programs; and

WHEREAS, The City of Yuba City wishes to delegate authorization to execute these agreements and any amendments thereto;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuba City, authorize the Public Works Director, or designee, to Execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 6th day of February 2018.

AYES:

NOES:

ABSENT:

ATTEST:

Preet Didbal, Mayor

Patricia Buckland, City Clerk