

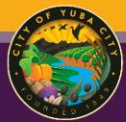


## City Housing Loan Administration – Agreement with Habitat for Humanity



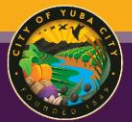
Benjamin Moody, Public Works & Development Services Director  
September 20, 2022

# Background



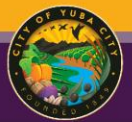
- The City has been a recipient of HOME Investment Partnership Program (HOME), CalHome Funding, and Community Development Block Grant Program (CDBG) funding for many years
- These funds have allowed the City to operate two housing loan programs for Yuba City residents; the **First-Time Homebuyer (FTHB)** and **Owner-Occupied Housing Rehabilitation (OOR)**
  - FTHB and OOR provide an option for income-qualified homebuyers and homeowners to obtain low-interest loans for purchasing or rehabilitating affordable permanent housing

# Background



- In January 2022, the Regional Housing Authority, the long-term administrator for the City's housing loan programs, notified the City that they would no longer be providing these services.
- Habitat for Humanity Yuba/Sutter has expressed interest in providing housing loan administration for the City.
  - Habitat currently provides these services to the City of Marysville and Yuba County. Habitat also has hired staff that has familiarity and experience with the City's housing loan programs.

# Draft Subrecipient Agreement



The agreement outlines the following;

- \$75/hour up to \$12,500 can be used for general administration of the HOME loan funds, 10% of existing loan funds (\$57,111) can be used for activity delivery costs
- 21% CDBG funds (\$34,034) for activity delivery
- 15% of CalHOME funds (\$49,679) for activity delivery
- \$153,324 in existing loan funds, available for the administration of the programs, subject to the full expenditure of the loan balances for completed housing loans.

General Administration is regular billed staff time, Activity Delivery is when staff time turns into a funded project (a housing loan). General Admin will be supported by time-sheet documentation.

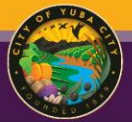
- \$922,000 in available program funds for activity budget (funds to be used for housing loans)

# Draft Subrecipient Agreement



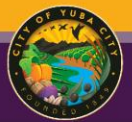
Line Items	HOME General Admin	HOME Activity Delivery	CalHome Activity Delivery	CDBG Activity Delivery	Total Budget
HOME Housing Rehabilitation Program Mgmt. (\$201,446 Activity Budget)	\$6,250	\$42,304	N/A	N/A	\$48,554
HOME Homeownership Assistance Program Mgmt. (\$227,804 Activity Budget)	\$6,250	\$14,807	N/A	N/A	\$21,057
CalHome 2006 & 2011 (Reuse funds) - Housing Rehabilitation Program Mgmt. (\$331,198 Activity Budget)	N/A	N/A	\$49,679	N/A	\$49,679
CDBG (Program Income) - Housing Rehabilitation Program Mgmt. (\$162,071 Activity Budget)	N/A	N/A	N/A	\$34,034	\$34,034
<b>TOTAL</b>	<b>\$12,500</b>	<b>\$57,111</b>	<b>\$49,679</b>	<b>\$34,034</b>	<b>\$153,324</b>

# Draft Subrecipient Agreement



- Proposed Agreement would expire on December 31, 2024, at which time both parties have the option to extend for an additional three (3) years with updated loan fund balances, with mutual agreement.

# Recommendations



- Authorize City Manager to enter into the Subrecipient Agreement with Habitat for Humanity Yuba/Sutter for the administration of the City's housing loan programs with the finding that entering into the Agreement is in the best interest of the City



Questions?