

CITY OF YUBA CITY  
STAFF REPORT

**Date:** July 19, 2022  
**To:** Honorable Mayor & Members of the City Council  
**From:** Administration Department  
**Presentation By:** Ciara Wakefield, City Clerk Administrator

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**Summary**

**Subject:** Minutes from July 5, 2022 meeting  
**Recommendation:** Approve minutes from July 5, 2022 meeting  
**Fiscal Impact:** None

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**Attachments:**

1. 07-05-2022 - Regular Meeting Minutes (DRAFT)

**Prepared By:**  
Judy Sanchez  
Executive Assistant

**Submitted By:**  
Diana Langley  
City Manager

# ATTACHMENT 1

**MINUTES (draft)**  
**CITY COUNCIL – CITY OF YUBA CITY**  
**REGULAR MEETING – JULY 5, 2022**  
**6:00 P.M. REGULAR MEETING: COUNCIL CHAMBERS/VIRTUAL**

**Regular Meeting**

The Regular Meeting of the City Council was called to order by Mayor Shaw at 6:02 PM

**Roll Call:**

Present: Mayor Shaw, Vice-Mayor Kirchner, and Councilmembers Boomgaarden and Espindola

Absent: Councilmember Harris

**Invocation/Inspiration**

Pastor Jim Anderson, retired - Cornerstone Church Yuba City

**Pledge of Allegiance to the Flag**

Doug Libby, Deputy Director of Development Services

**Agenda Modifications/Approval of Agenda**

- Consent items 13 & 14 (Lighting and Landscape Maintenance Districts) were voted on separately
- Staff has provided revised attachments for items Consent items 9 & 11 (First Level Managers Agreement & Mid-Managers Agreement/Salary Schedule). The website was updated hard copies have been made available in the lobby.

**Ceremonial Presentations**

1. **Beale AFB Commander, Colonel Church Introduction and Proclamation**  
Colonel Church, Commander of Beale AFB, received the proclamation
2. **Sexual Assault Awareness Month**  
Melissa Sanchez, Counselor/Advocate from Casa de Esperanza, received the proclamation
3. **July is Parks and Recreation Month**  
Brad McIntire, Community Services Director and the City's Parks & Recreation staff received the proclamation

## **Public Communication**

### **4. Appearance of Interested Citizens**

The following spoke:

Piara Johl

Raji Tumber

Sukhraj Pamma

Balbin Sohal

Jim Whiteaker

## **Consent Calendar**

No public comments received for Consent Calendar items 5-14

Councilmember Espindola moved to approve items 5-12 including updated attachments/salary schedule for Items 9 and 11; Vice Mayor Kirchner seconded the motion.

The motion was passed with a unanimous vote

### **5. Minutes from the June 21, 2022 meeting**

Approve the minutes from the June 21, 2022 meeting

### **6. National Opioid Settlement Payment Election**

Adopt **Resolution No. 22-095** authorizing the City Manager to opt out of direct payment per the California State-Subdivision Agreement Regarding Distribution and Use of Settlement Funds for both the Janssen and Distributor Settlements

### **7. Traffic Signal Maintenance Contract Award**

A. Adopt **Resolution No. 22-096** awarding a Service Agreement for traffic signal maintenance to St. Francis Electric, LLC of San Leandro, CA in the amount of \$58,400 with the finding that it is in the best interest of the City

B. Authorize the Public Works Director to execute up to four, one-year contract extensions to the traffic signal maintenance contract on behalf of the City, with annual cost increases not to exceed the Consumer Price Index for the San Francisco Area, All Urban Wage Earners, published by the United States Department of Labor, Bureau of Labor Statistics for the prior 12-month period

### **8. Executive Service Contract Terms**

A. Adopt **Resolution No. 22-097** authorizing the City Manager to amend the Executive Service Employment Agreements

B. Adopt **Resolution No. 22-097** authorizing the Finance Director to amend the salary schedule

C. Approve supplemental appropriations as required to the impacted division in the affected funds: General, Water, and Wastewater

D. Authorize the Finance Director to transfer funds from unallocated General Fund 301

in the amount of \$112,600

**9. First Level Managers Memorandum of Understanding (MOU)**

Adopt **Resolution No. 22-098**:

- A. Approving a three-year Memorandum of Understanding with the First Level Managers group
- B. Authorizing the Finance Director to amend the salary schedule
- C. Approve supplemental appropriations as required to the impacted division in the affected funds: General, Water, and Wastewater
- D. Authorize the Finance Director to transfer funds from unallocated General Fund 301 in the amount of \$253,600

**10. Public Employees Union, Local 1 Side Letters**

- A. Adopt **Resolution No. 22-099** approving a side letters with the Public Employees Union, Local 1
- B. Approve supplemental appropriations as required to the impacted divisions in the five funds: General, Water, Wastewater, SASA, and Vehicle Maintenance
- C. Authorize the Finance Director to transfer funds from unallocated General Fund 301 in the amount of \$311,100

**11. Mid Managers Memorandum of Understanding (MOU)**

The Resolution was attached to the staff report and all documents were in support of the resolution. **Resolution No. 22-100**

- A. Approving a three year Memorandum of Understanding with the Mid Managers group
- B. Approving unrepresented Confidentials' salary increases
- C. Authorizing the Finance Director to amend the salary schedule
- D. Approve supplemental appropriations as required to the impacted division in the affected funds: General, Water, and Wastewater
- E. Authorize the Finance Director to transfer funds from unallocated General Fund 301 in the amount of \$428,200

**12. Residential Street Light Maintenance District Annual Levy Initiation**

Adopt **Resolution No. 22-101** describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Residential Street Light Maintenance Districts, to continue the Residential Street Light Maintenance Districts, pursuant to the Benefits Assessment Act of 1982

Motion was approved with four votes; Councilmember Harris was absent

**13. Lighting and Landscape Maintenance District No. 1 FY 2022-23 Annual Levy Initiation**

*Mayor Boomgaarden recused himself*

Vice Mayor Kirchner moved and Councilmember Espindola seconded the motion to: Adopt **Resolution No. 22-102** describing improvements and ordering the Engineer of Work to file a report with regard to Yuba City Landscape Maintenance District No. 1, to continue the Maintenance District, pursuant to the Landscaping and Lighting Act of 1972

The motion was passed with 3 votes; Councilmember Harris was absent

**14. Lighting and Landscape Maintenance District Nos. 2-6 FY 2022-23 Annual Levy Initiation**

*Mayor Shaw recused himself*

Councilmember Espindola moved and Vice Mayor Kirchner seconded the motion to:

Adopt **Resolution No. 22-103** describing improvements and ordering the Engineer of Work to file reports with regard to Yuba City Lighting and Landscape Maintenance District Nos. 2, 3, 4, 5, and 6, to continue the Maintenance Districts, pursuant to the Landscaping and Lighting Act of 1972

The motion was passed with 3 votes; Councilmember Harris was absent

**Business Items**

**15. Second Groundwater Well – Award for Construction of Below Ground Facilities**

No public comments received

Councilmember Espindola moved and Vice Mayor Kirchner seconded the motion to:

Adopt **Resolution No. 22-104** which takes the following actions:

A. Award a construction contract to Nor-Cal Pump and Well Drilling, Inc. of Yuba City, CA in the amount of their total bid of \$929,159 and authorize the City Manager to execute the contract on behalf of the City, subject to review and approval as to legal form by the City Attorney

B. Adopt the Initial Study/Mitigated Negative Declaration for the Second Groundwater Well Project

The motion was passed with a unanimous vote

**Future Agenda Items**

**16. Future Agenda Items**

No suggestions

**Reports and Communications**

**17. City Manager's Report**

**18. City Council Reports**

- Councilmember Espindola
- Councilmember Harris
- Councilmember Boomgaarden
- Vice Mayor Kirchner
- Mayor Shaw

**Adjournment**

The meeting was adjourned in memory of:

- Hiro Yamada, long time City employee
- Cotton Rosser, local rodeo legend and *King of the Cowboys*

Mayor Shaw adjourned the Regular Meeting of the City Council at 7:26 PM

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Dave Shaw, Mayor

ATTEST:

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Ciara Wakefield, Deputy City Clerk

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