

CITY OF YUBA CITY
STAFF REPORT

Date: April 7, 2020
To: Honorable Mayor & Members of the City Council
From: Finance
Presentation by: Brian Hansen, Senior Information Technology Analyst

Summary

Subject: Purchase and Installation of Video Surveillance System at the Yuba City Police Department.

Recommendation: Authorize the City Manager to enter into an agreement for the purchase of video surveillance hardware, software and installation from IT Management Corp of Santa Clara, CA, in an amount of \$49,895, subject to approval by the City Attorney as to legal form, with the finding that it is in the best interest of the City, and approval of a Class 1 Categorical Exemption under CEQA

Fiscal Impact: \$49,895 funds available in account number 6630-69201.

Purpose:

To provide a video surveillance system to the Yuba City Police Department in order to help protect and secure the assets and infrastructure of the City as well as the well-being and safety of City staff and the public.

Background:

Insuring the safety and well-being of staff, facilities and the public is a top priority for the City. It's important for the City to create a safe environment for employees and the public and to have a system in place to review incidents that may occur and take corrective measures so that it doesn't happen again. The existing system was installed in 2014. Staff has determined the useful life of this system to be five years.

Analysis:

In preparation for this project, staff contacted the vendor that installed the existing system to create a quote for replacing the system with a current version of the existing hardware and software. The quote came in \$20,000 over budget. Even though the existing Avigilon system was determined to be the City standard, the increase in cost prompted staff to explore other options. Staff evaluated solutions from Avigilon, Pelco and Verkada. Based on functionality and cost, Verkada was the clear choice for this project. Staff prepared and distributed an RFQ and received 4 quotes. The low quote was submitted by IT Management Corp out of Santa Clara, CA and is \$25,000 under budget. IT Management Corp has already completed two small projects for the City. This third project pushes the total spent with this vendor over \$50,000 in a single year with a single vendor and as per the City purchasing policy, requires City Council approval.

The following quotes (RFQ YCPDCameras) were submitted:

<u>Vendor</u>	<u>Price</u>
IT Management Corp	\$49,894.18
Gaynor Telesystems	\$50,826.18
ePlus Technology Inc.	\$54,508.11
Quest Technology	\$58,551.61

Staff have preliminarily assessed this project and determined that it is subject to a Class 1 Categorical Exemption (Existing Facilities) pursuant to CEQA Guidelines Section 15301 as the project provides for additional video surveillance equipment at an existing public police facility involving negligible or no expansion to existing uses. Further, none of the exceptions to Categorical Exemptions set forth in CEQA Guidelines 15300.2 apply to this project.

Fiscal Impact:

Additional appropriations are not being requested nor are they necessary. Sufficient budget funds are currently available as requested as part of FY 2019/2020 adopted budget. Costs will come out of account 6630-69201, Technology Internal Service Fund - Equipment.

Recommendation:

Authorize the City Manager to enter into an agreement for the purchase of video surveillance hardware, software and installation from IT Management Corp of Santa Clara, CA, in an amount of \$49,895, subject to approval by the City Attorney as to legal form, with the finding that it is in the best interest of the City, and approval of a Class 1 Categorical Exemption under CEQA

Alternative:

- 1: Reject quotes and advice staff to re-quote project.
- 2: Do not purchase and continue to use the existing system.

Attachments:

- A. RFQ# YCPDCameras

Prepared by:

/s/ Brian Hansen
Brian Hansen
Senior Information Technology Analyst

Submitted by:

/s/ Diana Langley
Diana Langley
Interim City Manager

Reviewed by:

Finance
City Attorney

SM
SCL by email

ATTACHMENT A

City of Yuba City, California
1201 Civic Center Blvd., Yuba City, CA 95993

REQUEST FOR QUOTATION

(THIS IS NOT AN ORDER)

RESPONSE DUE BY	DATE:
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TO: IT Management Corp.
5201 Great America PKWY., SUT 320
Santa Clara, CA 95054
www.ITMGMT.com

RESPOND TO:
DEPT.: Information Technology
PHONE: (530) 822-4785
FAX RESPONSE: (530) 822-4721 (Optional)
ATTN: Brian Hansen RFQ#: YCPDCameras


IMPORTANT NOTICE TO VENDORS:

1. QUOTATIONS ARE REQUESTED FOR FURNISHING THE ITEMS DESCRIBED BELOW IN ACCORDANCE WITH TERMS SET FORTH HEREIN. ALL QUOTATIONS MUST BE F.O.B. DESTINATION AND INCLUDE ALL COSTS OF SHIPPING AND HANDLING TO DELIVERY POINT.
2. UNLESS SPECIFICALLY NOTED, SUBSTITUTES MAY BE OFFERED IF THEY ARE EQUAL TO OR EXCEED THE QUALITY OF THE ITEM(S) DESCRIBED. IT SHALL BE TO THE SOLE DISCRETION OF THE CITY TO DETERMINE EQUALITY OF ITEMS OFFERED AND SUITABILITY FOR CITY USE.
3. VENDOR MUST INCLUDE COMPLETE MANUFACTURER SPECIFICATIONS FOR ANY ALTERNATES OFFERED AND PROVIDE A CLEAR AND COMPLETE DESCRIPTION OF MATERIAL OR EQUIPMENT BEING BID INCLUDING TRADE NAME, MODEL SIZE, TYPE AND CATALOG NUMBER. IF REQUESTED BY THE CITY SAMPLES AND/OR PRODUCT DEMONSTRATION MAY ALSO BE REQUIRED.
4. RIGHT IS RESERVED BY THE CITY TO REJECT ANY OR ALL BIDS OR TO SEPARATE ITEMS IN BID, UNLESS THE RIGHT IS SPECIFICALLY DENIED BY BIDDER.
5. THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE BY TEN (10%) PER CENT THE QUANTITIES OF ANY ITEM(S) OFFERED.
6. QUOTATION IS TO SHOW NET UNIT AND NET TOTAL PRICES AFTER ALL TRADE AND CITY DISCOUNTS HAVE BEEN DEDUCTED. DO NOT INCLUDE FEDERAL EXCISE TAXES, AS AN EXEMPTION CERTIFICATE WILL BE FURNISHED UPON REQUEST.
7. BIDDERS LOCATED OUTSIDE THE STATE OF CALIFORNIA ARE ADVISED THAT USE TAX EQUAL TO THE CURRENT STATE OF CALIFORNIA SALES TAX WILL BE ADDED TO THEIR BID FOR EVALUATION PURPOSES IF CALIFORNIA SALES TAX IS NOT COMPUTED INTO THEIR BID AND/OR A CERTIFICATE NUMBER AUTHORIZING COLLECTION OF CALIFORNIA STATE SALES TAX IS NOT PROVIDED.
8. THE CITY RESERVES THE RIGHT TO MAKE PAYMENT ONLY UPON COMPLETION OF THE ENTIRE ORDER BEING DELIVERED AFTER PURCHASE AWARD.

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	13	EA	CD41-30-HW Verkada CD41 Indoor Dome Camera	\$542.58	\$7,054.84
2	3	EA	CD41-30E-HW Verkada CD41E Outdoor Dome Camera	\$678.52	\$2,035.56
3	7	EA	CD51-30E-HW Verkada CD51E Outdoor Dome Camera	\$814.36	\$5,700.52
4	9	EA	D80-30-HW Verkada D80 Fisheye Camera	\$1,289.80	\$11,608.20
5	32	EA	LIC-5Y Verkada Command 5 Year Licensing	\$468.01	\$14,976.32
6	1	EA	Installation Services, Material & Labor	\$6,604.80	\$6,604.80
7	1	EA	Shipping	\$0.00	\$0.00

TERMS: 22 Days	TAXES (SPECIFY): \$1,913.94 @ 7.25%
DELIVERY DAYS: <u>TBD</u>	TOTAL NET BID INCLUDING TAXES: \$49,894.18

IN SUBMITTING THE ABOVE QUOTATION, THE VENDOR AGREES THAT ACCEPTANCE OF ANY OR ALL ITEMS BY THE CITY CONSTITUTES A CONTRACT.

SIGNATURE  TITLE President DATE 3/10/20 PHONE #: 408.837.7000
FEDERAL TAX ID # 26-4508448

ALL QUOTATIONS MUST BE SIGNED AND RETURNED ON THIS FORM

City of Yuba City, California
 1201 Civic Center Blvd., Yuba City, CA 95993

REQUEST FOR QUOTATION

(THIS IS NOT AN ORDER)

RESPONSE DUE BY	DATE:
TO: GAYNOR TELESYSTEMS	RESPOND TO: DEPT.: Information Technology PHONE: (530) 822-4785 FAX RESPONSE: (530) 822-4721 (Optional) ATTN: Brian Hansen RFQ#: YCPDCameras

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ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	13	EA	CD41-30-HW Verkada CD41 Indoor Dome Camera	\$560	\$7280
2	3	EA	CD41-30E-HW Verkada CD41E Outdoor Dome Camera	\$700	\$2100
3	7	EA	CD51-30E-HW Verkada CD51E Outdoor Dome Camera	\$840	\$5880
4	9	EA	D80-30-HW Verkada D80 Fisheye Camera	\$1330	\$11970
5	32	EA	LIC-5Y Verkada Command 5 Year Licensing	\$560	\$17920
6	1	EA	Installation Services, Material & Labor		3307
7	1	EA	Shipping		395

TERMS: NET 30	TAXES (SPECIFY): \$1974.18
DELIVERY DAYS: 10-20 DAYS ARO	TOTAL NET BID INCLUDING TAXES: \$50,826.18

IN SUBMITTING THE ABOVE QUOTATION, THE VENDOR AGREES THAT ACCEPTANCE OF ANY OR ALL ITEMS BY THE CITY CONSTITUTES A CONTRACT.

SIGNATURE TITLE CEO DATE 3/16/20 PHONE #: 7412044
 FEDERAL TAX ID # 94-2330370

ALL QUOTATIONS MUST BE SIGNED AND RETURNED ON THIS FORM

City of Yuba City, California
1201 Civic Center Blvd., Yuba City, CA 95993

REQUEST FOR QUOTATION
(THIS IS NOT AN ORDER)

RESPONSE DUE BY	DATE:
TO: ePlus Technology Inc	RESPOND TO: DEPT.: Information Technology PHONE: (530) 822-4785 FAX RESPONSE: (530) 822-4721 (Optional) ATTN: Brian Hansen RFQ#: YCPDCameras


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ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	13	EA	CD41-30-HW Verkada CD41 Indoor Dome Camera	588.74	7,653.62
2	3	EA	CD41-30E-HW Verkada CD41E Outdoor Dome Camera	736.11	2,208.33
3	7	EA	CD51-30E-HW Verkada CD51E Outdoor Dome Camera	883.47	6,184.29
4	9	EA	D80-30-HW Verkada D80 Fisheye Camera	1,399.26	12,593.34
5	32	EA	LIC-5Y Verkada Command 5 Year Licensing	588.74	18,839.68
6	1	EA	Installation Services, Material & Labor	6,622.77	6,662.77
7	1	EA	Shipping		366.08

TERMS: 5-year Verkada Licensing	TAXES (SPECIFY): TBD
DELIVERY DAYS: TBD	TOTAL NET BID INCLUDING TAXES: \$ 54,508.11

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SIGNATURE  TITLE Steve Mencarini, SVP DATE 3/16/2020 PHONE #: 703-984-8400
FEDERAL TAX ID # 54-1904151

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City of Yuba City, California
1201 Civic Center Blvd., Yuba City, CA 95993

REQUEST FOR QUOTATION

(THIS IS NOT AN ORDER)

RESPONSE DUE BY	DATE:
TO: Quest Technology	RESPOND TO: DEPT.: Information Technology PHONE: (530) 822-4785 FAX RESPONSE: (530) 822-4721 (Optional) ATTN: Brian Hansen RFQ#: YCPDCameras

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ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	13	EA	CD41-30-HW Verkada CD41 Indoor Dome Camera	615.23	7,997.99
2	3	EA	CD41-30E-HW Verkada CD41E Outdoor Dome Camera	769.23	2,307.69
3	7	EA	CD51-30E-HW Verkada CD51E Outdoor Dome Camera	923.23	6,462.61
4	9	EA	D80-30-HW Verkada D80 Fisheye Camera	1,462.23	13,160.07
5	32	EA	LIC-5Y Verkada Command 5 Year Licensing	615.23	19,687.36
6	1	EA	Installation Services, Material & Labor	6,400	6,400.00
7	1	EA	Shipping	366.08	366.08

TERMS:	TAXES (SPECIFY): \$2,169.81
DELIVERY DAYS:	TOTAL NET BID INCLUDING TAXES: \$58,551.61

IN SUBMITTING THE ABOVE QUOTATION, THE VENDOR AGREES THAT ACCEPTANCE OF ANY OR ALL ITEMS BY THE CITY CONSTITUTES A CONTRACT.

SIGNATURE _____ Bill Dickens _____ TITLE Engineer _____ DATE 03 / 10 / 2020 _____ PHONE #: (916)338-7070 _____

FEDERAL TAX ID # 94-2838096 _____

ALL QUOTATIONS MUST BE SIGNED AND RETURNED ON THIS FORM