

Recognition Policy



Presentation By: Diana Langley, Interim City Manager

Purpose

 Establish guidelines for recognition of individuals, groups, and events of significance to the community by issuance of Commendations, Proclamations, and Certificates

Background

 City does not have a formal written policy for Councilmembers and the public to request recognition of individuals, groups, and events of significance in the community

Process

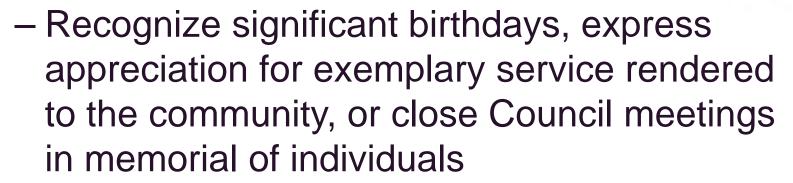
- Submit recognition request which includes the written endorsement of at least one Councilmember
- Two options for approval
 - Mayor + Councilmember Approval
 - Three Councilmember Approval

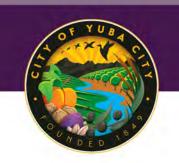
Types of Recognition

- Commendation
 - Official decree awarded for exemplary service to the community
- Proclamation
 - Generally proclaims certain periods of time in honor of an event or activity promoting health, welfare, heritage of the community, and public service retirements

Types of Recognition

Certificate





Discussion Items

- Consider other types of recognition:
 - Distinguished Service Awards
 - Certificates of Appreciation
 - Certificates of Congratulations
 - Honorary Citizen Certificates
 - Church/Clergy Anniversary Certificates
 - Community Service Awards



Questions

