

CITY OF YUBA CITY
STAFF REPORT

Date: November 6, 2018
To: Honorable Mayor & Members of the City Council
From: Administration
Presentation By: Terrel Locke, Assistant to the City Manager

Summary

Subject: 2019 City Council Meeting Calendar
Recommendation: Cancel the January 1st, and August 6th 2019 Regular Council Meetings and provide for Special Workshops to be scheduled as listed in this report
Fiscal Impact: None.

Purpose:

To establish the City Council Meeting Calendar for 2019.

Background:

The Yuba City Municipal Code Section 2-1.01 sets the Regular meetings of the City Council to occur on the first and third Tuesday of each month at 6:00 p.m. in the Council Chambers. Special meetings or workshops may be called at any time by the Mayor or by a majority of the members of the Council.

In order to allow the City Council to determine their schedules in advance and to allow staff to prepare for meetings and workshops more efficiently, it is proposed that Council approve a Council Meeting Calendar for 2019. The proposed calendar is attached for your reference.

Analysis:

2019 provides few scheduling conflicts with City Council Meetings and holidays. The following two Regular Council meetings are recommended to be canceled:

- January 1, 2019

The first Tuesday in January falls on a holiday this year. In addition, this year the City Hall offices will be closed the last week in December for approved Holiday Closure, the time during which agenda preparation usually occurs.

- August 6, 2019

The Council has the option of participating in National Night Out events on the first Tuesday in August in place of the scheduled Council meeting. National Night Out is designed to heighten crime and drug prevention awareness and to provide an opportunity to promote and celebrate police-community partnerships in crime prevention efforts. This event is well received by the community.

Additionally, the Metro Chamber of Commerce has scheduled the 2019 Cap to Cap trip to Washington D.C from May 4 – May 8, 2019. Council may determine the level of interest for attendance on Cap to Cap when the trip gets closer.

Special Workshops

Special Workshops, if needed, will be reserved for the second Tuesday of every month beginning at 5:00 p.m. in the Council Chambers. The following Special Meetings and Workshops are proposed to be added the 2019 meeting schedule:

- January 22, 2019 – Water and Wastewater
Discussion regarding water and wastewater facilities, distribution and collection systems and how rates are structured (e.g., impacts of conservation, debt service requirements, capital infrastructure needs, etc.).
- February 26, 2019 – Transportation
Discussion on various impacts from State legislation on Yuba City; Highway 20 and 99 improvements, pavement condition assessment, update of the City-wide traffic model, and other current road projects.
- March 12, 2019 – Goals and Priority Setting
A day long workshop for Council, Staff, and Commissions to discuss the priorities and goals for the upcoming budget process
- May 28, 2019 – Budget Study Session
Review and discussion of the Proposed Fiscal Year 2019-2020 Operating and Capital Improvement Project Budgets.
- December 3, 2019
Reserve for the new Mayor's swearing in ceremony.

Alternatives:

Regular meetings are set by the Municipal Code, however if needed, meetings can be canceled by the Council with sufficient notice, and special meetings can be scheduled as needed.

Recommendation:

Cancel the January 1st, and August 6th 2019 Regular Council Meetings and provide for Special Workshops to be scheduled as listed in this report.

Prepared By:

/s/ Terrel Locke

Terrel Locke
Assistant to the City Manager

Submitted By:

/s/ Steven C. Kroeger

Steven C. Kroeger
City Manager

Review by:

City Attorney

TH by email

ATTACHMENT 1

January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 New Years Day	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16 LOCC New Council	17 LOCC New Council	18 LOCC New Council	19
20	21 MLK Day	22 W/WW Work Shop	23	24	25	26
27	28	29	30	31		

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11 Sister City	12 Sister City	13 LOCC-CM Sister City	14 LOCC-CM Sister City	15 LOCC-CM Sister City	16 Sister City
17 Sister City	18 Presidents Day Sister City	19	20	21	22	23
24	25	26 Transportation Work Shop	27	28		

March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12 Priority Setting Workshop	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21 Easter	22	23	24	25	26	27
28	29	30				

May 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 Cap to Cap
5 Cap to Cap	6 Cap to Cap	7 Cap to cap	8 Cap to Cap	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day	28 Budget Study Session	29	30	31	

June 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19 LOCC—Executive Forum	20 LOCC—Executive Forum	21	22
23	24	25	26	27	28	29
30						

July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 Independence Day	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 National Night Out	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Labor Day	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16 LOCC Conference	17 LOCC Conference	18 LOCC Conference	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11 Veteran's Day	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving	29 City Hall Closed	30

December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 Christmas	26	27	28
29	30	31				